

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$183	\$0	\$300	\$601	\$300	0.0%
743	Postage	578	130	500	414	500	0.0%
745	Printing & Binding	731	373	2,500	741	2,500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	263	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,590	2,586	2,000	6,630	6,000	200.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	7,870	9,208	17,700	11,824	17,700	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	815	0	2,000	235	1,000	-50.0%
853	Community Promotion	131,542	128,424	223,600	143,448	231,992	3.8%
861	Contractual Services	41,251	92,343	110,456	37,768	123,956	12.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$184,559	\$233,327	\$359,056	\$201,661	\$383,948	6.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$184,559	\$233,327	\$359,056	\$201,661	\$383,948	6.9%
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TOTAL PROGRAM COST	\$184,559	\$233,327	\$359,056	\$201,661	\$383,948	6.9%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Complete a Lafayette Parks, Trails and Recreation Master Plan.
- Develop a funding strategy to address the City's neighborhood road funding deficiency.
- Launch the Downtown Strategic Plan.
- Work to locate and provide off-street parking in the downtown area in conjunction with housing and/or other uses.
- Provide funding for and begin implementation of the City's environmental strategy.
- Evaluate Community Center maintenance issues and funding; consider sustainable development practices.
- Make steady progress on building the Lafayette Library and Learning Center, and develop a strategy for governing, operating and funding the facility once it is completed.
- Pursue affordable housing programs. Work cooperatively with Eden Housing to develop affordable senior housing.
- Evaluate the City's emergency preparedness capabilities.

ACCOUNT DESCRIPTIONS

745	Letterhead	\$2,500	861	Commissions Day	\$3,500
				Council minutes	12,000
843	LOCC Annual Conference	\$500		Employee/Police Appreciation Event	1,000
	Host Mayor's Conference	8,000		Security alarm for council meetings	456
	Mayor's Conference Membership and Attendance	2,500		Special Election (June)	87,000
	Lamorinda Project Management Committee membership	5,000		Annual Financial Audits	20,000
	Miscellaneous Meetings	1,200			<u>\$123,956</u>
	Travel & Car Mileage Reimbursement	500			
		<u>\$17,700</u>			
853	Ribbon cutting and other ceremonies	\$1,000			
	Support for:				
	Historical Society	100			
	July 4th Celebration in Moraga	500			
	Additional Library Hours	118,592			
	Arts Programs	5,000			
	Tennis Lights @ Acalanes High (carryover from FY05/06)	75,000			
	City Flags	1,800			
	Chamber of Commerce Support	30,000			
		<u>\$231,992</u>			

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$50,050	\$53,647	\$57,044	\$57,928	\$64,243	12.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	3	0	0	19	0	0.0%
711	Social Security	3,840	4,073	4,364	4,407	4,915	12.6%
714	Worker's Compensation	690	1,018	1,426	582	1,606	12.6%
721	Fringe Benefits	13,234	13,488	14,831	15,045	16,703	12.6%
	Subtotal PERSONNEL	\$67,817	\$72,226	\$77,665	\$77,982	\$87,467	12.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$586	\$348	\$968	\$387	\$966	-0.2%
743	Postage	109	212	342	153	349	1.9%
745	Printing & Binding	272	590	300	407	500	66.7%
746	Books & Software	90	21	0	0	0	0.0%
748	Special Departmental Supplies	0	399	500	121	300	-40.0%
751	Maintenance of Vehicles	0	0	0	50	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	120	185	300	0	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,054	7,846	7,912	7,857	8,213	3.8%
843	Training	855	1,098	1,300	1,199	1,300	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	597	1,298	1,200	741	1,200	0.0%
853	Community Promotion	20	0	0	0	0	0.0%
861	Contractual Services	4,840	15,210	8,800	7,219	7,800	-11.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$15,542	\$27,207	\$21,622	\$18,133	\$20,927	-3.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	11922	-	0	300	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$11,922	\$0	\$0	\$300	\$0	0.0%

BASE PROGRAM COST	\$95,281	\$99,433	\$99,287	\$96,415	\$108,394	9.2%
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TOTAL PROGRAM COST	\$95,281	\$99,433	\$99,287	\$96,415	\$108,394	9.2%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Identify and suggest priorities for the City's long-range capital improvement program.
- Expedite the Commission's response to residents' concerns about circulation issues.
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Encourage coordination with the County, transportation authorities, school districts, and other agencies.
- Analyze land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Implement neighborhood traffic calming program.
- Work with BPAC on bicycle and pedestrian issues.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Transportation Planner	50%
702 Administrative Assistant - Admin A	0%
702 Administrative Assistant - Engineering	10%
702 Engineering Services Manager	10%
Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$6,387
Pro-rata share of City computer expenses	1,826
	\$8,213
861 Consultant Services for traffic counts & surveys	2,800
Meeting Minutes	5,000
	\$7,800

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$81	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	518	500	492	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	954	1,011	1,000	557	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	185	0	500	30	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	573	647	650	695	650	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,793	\$2,175	\$2,650	\$1,775	\$2,650	0.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$1,793	\$2,175	\$2,650	\$1,775	\$2,650	0.0%
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TOTAL PROGRAM COST	\$1,793	\$2,175	\$2,650	\$1,775	\$2,650	0.0%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission studies and educates regarding safety issues in the City. It encourages neighborhood organization for crime prevention.

WORKPLAN

- Continue neighborhood watch meetings and neighborhood watch sign program.
- Continue the operation of the Video Lending Library.
- Pursue business alert program with Lafayette Chamber of Commerce.
- Provide crime prevention tips to the local newspapers.
- Continue to support and coordinate Child I.D. program in conjunction with the Chamber of Commerce.
- Coordinate a community safety day with Emergency Preparedness Commission.
- Increase public education through distribution of crime prevention materials and flyers.

ACCOUNT DESCRIPTIONS

745 Flyers, brochures and educational pamphlets	\$500
748 Purchase of videos for lending library, plastic badges, magnets, promo items	\$1,000
843 Neighborhood watch training	\$500
853 Child I.D. program supplies	\$650

NOTE: Added sinking fund for left over Measure P campaign funds

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$33,712	\$30,925	\$32,403	\$32,831	\$34,633	6.9%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,493	2,181	2,479	2,195	2,649	6.9%
714	Worker's Compensation	461	586	810	330	866	6.9%
721	Fringe Benefits	8,311	8,187	8,425	9,096	9,005	6.9%
Subtotal PERSONNEL		\$44,977	\$41,879	\$44,117	\$44,451	\$47,153	6.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,045	\$721	\$800	\$58	\$800	0.0%
743	Postage	1,000	1,000	1,100	1,105	1,100	0.0%
745	Printing & Binding	0	1,188	1,000	443	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	782	731	6,500	3,006	3,000	-53.8%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	341	350	500	500	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	276	550	550	37	550	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	300	300	450	50.0%
843	Training	0	172	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	108	214	200	515	500	150.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,640	29,437	45,312	15,338	78,000	72.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$14,192	\$34,362	\$56,762	\$21,802	\$86,400	52.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$59,169	\$76,242	\$100,879	\$66,253	\$133,553	32.4%
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TOTAL PROGRAM COST	\$59,169	\$76,242	\$100,879	\$66,253	\$133,553	32.4%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Secure progress reports regarding trail easement properties involving EBMUD, the EBRPD, and neighboring communities.
- Pursue outside sources of funding for trail projects.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks and Recreation Director	25%
Administrative Assistant - P&R - A	5%
Administrative Assistant - P&R - B	5%
Total Full Time Equivalent	0.35

ACCOUNT DESCRIPTIONS

745 Trails pamphlets and park design plans	\$1,000
748 Community Service project supplies	\$3,000
821 15% of basic phone and computer expenses	\$550
841 Copier lease and postage meter	\$450
861 Parks, Trails and Recreation Commission Minutes	\$2,000
Trail Survey	4,000
Park Impact Fee Study	22,000
Parks Master Plan Phase 2	50,000
	\$78,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$2,724	\$5,303	\$5,608	\$5,716	\$5,994	6.9%
705	Temporary Personnel	16,481	32,351	31,200	30,891	31,200	0.0%
708	Overtime	60	0	0	0	0	0.0%
711	Social Security	1,441	3,012	2,816	2,744	2,845	1.0%
714	Worker's Compensation	257	750	140	367	150	6.9%
721	Fringe Benefits	645	1,494	1,458	1,448	1,558	6.9%
Subtotal PERSONNEL		\$21,607	\$42,910	\$41,222	\$41,166	\$41,747	1.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$429	\$652	\$1,700	\$1,520	\$1,700	0.0%
743	Postage	1,691	625	2,200	2,200	2,200	0.0%
745	Printing & Binding	1,992	2,600	2,500	2,515	3,950	58.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	670	934	2,400	1,854	1,000	-58.3%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	108	0	100	100	100	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	540	1,290	1,500	524	200	-86.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	300	291	450	50.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	200	0	200	0.0%
861	Contractual Services	3,045	811	3,000	995	1,000	-66.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	101	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$8,577	\$6,910	\$13,900	\$9,999	\$10,800	-22.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	4,909	0	0	0	0.0%
907	Equipment	0	0	2,000	0	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$4,909	\$2,000	\$0	\$2,000	0.0%

BASE PROGRAM COST	\$30,184	\$54,730	\$57,122	\$51,164	\$54,547	-4.5%
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TOTAL PROGRAM COST	\$30,184	\$54,730	\$57,122	\$51,164	\$54,547	-4.5%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

The Senior Services Commission promotes awareness of programs regarding the needs of the aging in the City. They review and keep current statistical data and advise the City Council on policies and programs for the "over 60" population.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.
- Support the Senior Transportation Services project.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Parks and Recreation Director	5%
705 Senior Center Coordinator	75%
Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

743 Postage for PTR brochure	\$2,200
745 Printing for "Lifestyles" & portion of PTR brochure	\$3,950
821 Internet connection & phones	\$200
841 Copier lease and postage meter	\$450
861 County Nutrition Program Transportation	\$1,000
907 Senior Center furnishings	\$2,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$5,448	\$5,321	\$5,700	\$5,726	\$5,700	0.0%
705	Temporary Personnel	6,244	6,250	15,000	13,898	15,000	0.0%
708	Overtime	630	592	0	0	0	0.0%
711	Social Security	958	953	1,584	1,526	1,584	0.0%
714	Worker's Compensation	167	232	143	197	143	0.0%
721	Fringe Benefits	1,289	1,390	1,482	1,463	1,482	0.0%
	Subtotal PERSONNEL	\$14,735	\$14,738	\$23,908	\$22,810	\$23,908	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$322	\$175	\$275	\$342	\$275	0.0%
743	Postage	300	300	300	300	300	0.0%
745	Printing & Binding	120	500	500	0	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	4,159	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	100	0	100	100	600	500.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	879	900	900	738	510	-43.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	200	200	450	125.0%
843	Training	0	497	750	741	750	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	159	0	0	0	0	0.0%
861	Contractual Services	331	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	7,208	8,637	11,800	10,058	11,800	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$13,579	\$11,009	\$14,825	\$12,480	\$15,185	2.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	900	0	0	N/A
907	Equipment	0	0	0	900	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$900	\$900	\$0	N/A

BASE PROGRAM COST	\$28,314	\$25,747	\$39,633	\$36,190	\$39,093	-1.4%
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TOTAL PROGRAM COST	\$28,314	\$25,747	\$39,633	\$36,190	\$39,093	-1.4%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City such as the County-wide anti-smoking program.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Coordinator	15.0%
	Total Full Time Equivalent	0.150

ACCOUNT DESCRIPTIONS

705 Teen Program Intern	\$15,000
841 Copier lease and postage meter	\$450
843 Strategic planning & team building retreat	\$750
866 Youth Activities; dances, parties, concerts, projects (Revenue projections for Youth Activities are detailed below)	\$11,800

DESCRIPTION OF REVENUES

	Estimated 2006/07	Projected 2007/08
866 Dances & Concerts	\$5,022	\$5,000
Special Events	0	325
Halloween Event	6,478	6,475
	\$11,500	\$11,800

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the activities is placed in the General Fund Reserve Account for Teen Activities (11-363).

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$167,306	\$162,813	\$179,641	\$185,875	\$194,144	8.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	2,740	1,833	5,000	2,287	5,000	0.0%
711	Social Security	13,345	12,713	14,125	14,183	15,235	7.9%
714	Worker's Compensation	2,339	3,105	4,491	1,889	4,854	8.1%
721	Fringe Benefits	43,884	40,724	46,707	42,787	50,477	8.1%
	Subtotal PERSONNEL	\$229,615	\$221,188	\$249,964	\$247,022	\$269,710	7.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,218	\$1,053	\$3,319	\$1,012	\$3,311	-0.2%
743	Postage	1,358	1,212	3,239	1,054	4,184	29.2%
745	Printing & Binding	151	0	4,105	0	4,100	-0.1%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	200	0	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	135	306	500	710	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	348	326	600	0	600	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	28,404	28,225	29,593	29,756	28,158	-4.9%
843	Training	150	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	214	500	0	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,306	7,635	10,000	9,445	35,000	250.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$37,070	\$38,971	\$53,056	\$41,978	\$77,553	46.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$266,685	\$260,159	\$303,020	\$288,999	\$347,263	14.6%
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TOTAL PROGRAM COST	\$266,685	\$260,159	\$303,020	\$288,999	\$347,263	14.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Begin the process of updating the zoning ordinances and zoning map to ensure consistency with the General Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Planning & Building Manager	30%
Senior Planner - A	20%
Senior Planner - B	55%
Associate Planner	40%
Planning Technician	30%
Assistant Planner	30%
Administrative Assistant - Planning	35%
Total Full Time Equivalent	2.40

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$21,898
Pro-rata share of City computer expenses	6,260
	<u>\$28,158</u>
843 Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$1,000
861 Planning Commission Minutes	\$10,000
Consultant for E. Deerhill Road Study	<u>25,000</u>

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$135,282	\$160,049	\$139,488	\$141,283	\$151,506	8.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	2,533	3,670	5,000	3,050	5,000	0.0%
711	Social Security	10,896	12,767	11,053	11,187	11,973	8.3%
714	Worker's Compensation	1,896	3,070	3,487	1,449	3,788	8.6%
721	Fringe Benefits	35,806	39,191	36,267	35,777	39,392	8.6%
	Subtotal PERSONNEL	\$186,412	\$218,747	\$195,295	\$192,745	\$211,658	8.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$754	\$1,147	\$2,835	\$865	\$2,828	-0.2%
743	Postage	1,167	1,319	3,506	1,065	3,574	1.9%
745	Printing & Binding	0	0	0	18	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	32	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	56	0	200	93	200	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	174	268	300	0	300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	24,915	30,151	25,277	25,363	25,277	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	8,699	8,420	13,600	11,532	13,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$35,765	\$41,305	\$45,718	\$38,968	\$45,780	0.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$222,177	\$260,052	\$241,014	\$231,713	\$257,438	6.8%
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TOTAL PROGRAM COST	\$222,177	\$260,052	\$241,014	\$231,713	\$257,438	6.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Prepare commercial design review guidelines
- Process and review applications in a timely and professional manner.
- Evaluate the workload of Commission to determine whether it can be lightened.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Planning & Building Manager	15%
Senior Planner - A	40%
Senior Planner - B	10%
Associate Planner	30%
Planning Technician	40%
Assistant Planner	40%
Administrative Assistant - Planning	30%
Total Full Time Equivalent	2.05

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$18,705
Pro-rata share of City computer expenses	5,347
	\$24,051
861 Design Review Commission Minutes	\$10,000
Downtown Street Improvement Master Plan Support	3,600
	\$13,600

CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	CPAC
FUND	11
PROGRAM	161

PROGRAM

The Capital Projects Assessment Committee is charged with reviewing the current CIP and with developing a long range capital improvement plan for the City.

WORKPLAN

- Assess and prioritize projects for construction year 2006 CIP.
- Advise regarding specific project requests from the City Council or City Engineer.
- Participate in process for identifying local road repair funding.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Engineering Services Manager	0%
	Total Full-Time Equivalent:	0.00

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$0
	Pro-rata share of City computer equipment	-
		\$0

CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	MORTRAC
FUND	11
PROGRAM	162

PROGRAM

MORTRAC (Moraga Road Traffic Advisory Committee) is composed of 11 citizens and business owners along with a Council representative. The process will study and make recommendations regarding circulation improvements on Moraga Road.

WORKPLAN

This program is now finished.

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$24,477	\$26,483	\$27,758	\$28,622	\$77,043	177.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,090	1,198	1,000	1,501	1,000	0.0%
711	Social Security	2,058	2,128	2,200	2,309	5,970	171.4%
714	Worker's Compensation	351	525	694	302	1,926	177.6%
721	Fringe Benefits	7,787	6,741	7,217	8,528	20,031	177.6%
Subtotal PERSONNEL		\$35,764	\$37,075	\$38,868	\$41,263	\$105,971	172.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$798	\$1,491	\$1,200	\$1,567	\$1,300	8.3%
743	Postage	288	224	500	238	500	0.0%
745	Printing & Binding	79	0	0	0		0.0%
746	Books & Software	115	56	0	0		0.0%
748	Special Departmental Supplies	14,220	16,293	9,500	15,033	14,500	52.6%
751	Maintenance of Vehicles	72,531	62,621	50,000	76,921	54,000	8.0%
761	Maintenance of Equipment	3,478	3,195	4,000	4,465	4,000	0.0%
771	Maintenance of Buildings	7,908	3,823	5,000	3,191	4,000	-20.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,758	1,051	1,500	1,435	1,500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,766	4,807	5,000	6,651	5,400	8.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	50,115	41,032	42,794	41,548	41,223	-3.7%
843	Training	807	2,968	2,700	21,744	2,900	7.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	409	0	0.0%
861	Contractual Services	156,512	145,891	213,084	264,276	226,902	6.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	2,236,113	2,511,512	2,960,224	2,554,748	2,849,631	-3.7%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$2,550,487	\$2,794,964	\$3,295,502	\$2,992,226	\$3,205,856	-2.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	96,261	173,921	60,000	84,526	45,000	-25.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$96,261	\$173,921	\$60,000	\$84,526	\$45,000	-25.0%

BASE PROGRAM COST	\$2,682,512	\$3,005,959	\$3,394,370	\$3,118,015	\$3,356,827	-1.1%
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999	Prior Year Savings	\$23,267	\$30,361	\$25,000	\$24,204	\$25,000
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TOTAL PROGRAM COST	\$2,705,779	\$3,036,320	\$3,419,370	\$3,142,218	\$3,381,827	-1.1%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Services Officer	50%
	Police Services Officer	100%
	Total Full Time Equivalent	1.50

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	\$7,000	861	Animal Control Services	\$101,602
	K9 maintenance (food, vet, training)	6,500		California ID Program	24,000
	Additional office supplies	1,000		Fingerprinting	35,000
		<u>\$14,500</u>		Booking fees	60,000
751	Police vehicle repairs	\$54,000		A.C.C. Justice Info. Network cnxn	2,500
				Health Services Hazmat cleanup	1,000
761	Maintenance of portable radios and MDT's	\$4,000		Crisis resolution	1,300
				Service contract for office equip.	<u>1,500</u>
					\$226,902
771	Janitorial Services	\$4,000			
			907	Police vehicles	\$45,000
841	Allocated cost of office space rental	\$39,919		(release from reserve)	
	Pro-rata share of City computer equipment	1,304			
		<u>\$41,223</u>			

POLICE CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$1,892,996	\$2,071,589	\$2,569,291	\$2,122,000	\$2,482,156	-3.4%
862.2	Overtime	123,684	150,613	150,000	230,000	150,000	0.0%
862.4	Investigation	2,911	30,478	40,000	3,000	5,000	-87.5%
862.5	Vehicles	5,527	2,426	4,000	5,000	4,000	0.0%
862.6	Services/Supply	21,000	19,800	19,800	18,000	16,500	-16.7%
862.7	Communications	117,558	113,772	116,595	113,772	116,595	0.0%
862.8	Liability Insurance	27,300	27,720	28,210	27,720	30,380	7.7%
862.9	Crime Laboratory / Property	45,137	57,379	32,328	100,000	45,000	39.2%
	Subtotal	\$2,236,113	\$2,473,777	\$2,960,224	\$2,619,492	\$2,849,631	-3.7%

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	225	500	0	500	0.0%
751	Maintenance of Vehicles	0	2,997	4,000	0	4,000	0.0%
761	Maintenance of Equipment	0	369	500	0	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	179,064	193,340	193,340	198,909	2.9%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$182,655	\$198,340	\$193,340	\$203,909	2.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$182,655	\$198,340	\$193,340	\$203,909	2.8%
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TOTAL PROGRAM COST	\$0	\$182,655	\$198,340	\$193,340	\$203,909	2.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for one officer whose primary responsibility is traffic

ACCOUNT DESCRIPTIONS

748 Uniforms, badges, logs, business cards.	\$500
751 Police vehicle repairs	\$4,000
761 Maintenance of portable radios and MDT's	\$500

POLICE CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Percent Increase</i>
862.1	Officers			\$173,609	\$173,609	\$179,178	3.2%
862.2	Overtime			8,000	8,000	8,000	0.0%
862.4	Investigation			0	0	0	0.0%
862.5	Vehicles			0	0	0	0.0%
862.6	Services/Supply			1,500	1,500	1,500	0.0%
862.7	Communications			8,061	8,061	8,061	0.0%
862.8	Liability Insurance			2,170	2,170	2,170	0.0%
862.9	Crime Laboratory			0	0	0	0.0%
	Subtotal	N/A	N/A	\$193,340	\$193,340	\$198,909	2.9%

REVENUES

Vehicle Code Fines	\$195,850	\$201,472	\$200,000	\$200,000	\$150,000
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SURPLUS/(DEFICIT)	N/A	N/A	\$1,660	\$6,660	(\$53,909)
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**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	650	785	1,000	354	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	684	1,019	1,000	643	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	958	581	1,000	236	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	24	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,138	2,254	3,500	2,293	3,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	1,285	0	1,250	0	1,250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	667	500	505	500	0.0%
861	Contractual Services	40	103	500	20,675	45,600	9020.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$5,755	\$5,409	\$8,750	\$24,729	\$53,850	515.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	1,926	2,281	52,000	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,926	\$2,281	\$52,000	\$0	\$0	N/A

BASE PROGRAM COST	\$7,681	\$7,690	\$60,750	\$24,729	\$53,850	-11.4%
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TOTAL PROGRAM COST	\$7,681	\$7,690	\$60,750	\$24,729	\$53,850	-11.4%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Bring the EOC to a state of readiness by providing the necessary materials and resource guides for the assigned staff.
- Continue the Neighborhood Captains Program and provide training opportunities for Captains.
- Focus emergency preparation on apartments, seniors, businesses, and pre-schools.
- Assist with the annual disaster drill.
- Work with Crime Prevention Commission for a coordinated Safety Day.
- Pursue grants for DART.
- Increase public relations and awareness with news articles and web page information.
- Work toward more expertise in dealing with emergency flooding.

ACCOUNT DESCRIPTIONS

745 Flyers (earthquake safety, neighborhood watch, etc.)	\$1,000
821 Cellular phone services (4 cellular phones)	\$1,000
Satellite Cell Service	<u>2,500</u>
	\$3,500
843 Emergency Prep Training	\$1,250
861 Radio technician services	\$600
Lamorinda Emergency Prep Coordinator	<u>45,000</u>
	\$45,600

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	5,681	3,382	5,500	1,727	5,500	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	435	259	421	132	421	0.0%
714	Worker's Compensation	78	62	0	17	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$6,194	\$3,703	\$5,921	\$1,876	\$5,921	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	50,163	54,371	57,750	61,695	66,612	15.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$50,163	\$54,371	\$57,750	\$61,695	\$66,612	15.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$56,356	\$58,074	\$63,671	\$63,571	\$72,533	13.9%
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TOTAL PROGRAM COST	\$56,356	\$58,074	\$63,671	\$63,571	\$72,533	13.9%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.

The cost of the program is shared with the school district.

Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$34,962	\$68,760	\$74,264	\$74,406	\$77,645	4.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	14	0	0	0	0	0.0%
711	Social Security	2,622	5,336	5,681	5,434	5,940	4.6%
714	Worker's Compensation	481	1,305	1,857	747	1,941	4.6%
721	Fringe Benefits	9,840	18,341	19,309	20,184	20,188	4.6%
Subtotal PERSONNEL		\$47,919	\$93,742	\$101,111	\$100,771	\$105,714	4.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$34	\$291	\$207	\$63	\$69	-66.7%
743	Postage	288	474	1,368	416	1,220	-10.8%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	41,847	43,491	48,012	33,909	48,540	1.1%
751	Maintenance of Vehicles	21,560	22,808	14,568	28,930	23,923	64.2%
761	Maintenance of Equipment	1,279	1,195	1,136	3,822	3,731	228.4%
771	Maintenance of Buildings	3,857	3,574	3,344	4,206	3,610	8.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	21,853	25,360	25,700	32,623	31,179	21.3%
805	Utilities-Sewer	1,851	374	2,841	892	1,330	-53.2%
811	Utilities-Gas & Electric	863	886	896	922	922	2.9%
821	Utilities-Telephones	4,135	4,978	3,948	7,324	6,209	57.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,433	23,057	21,598	12,736	9,594	-55.6%
843	Training	0	100	668	0	692	3.6%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	510	0	521	0	562	7.9%
853	Community Promotion	600	0	0	0	0	0.0%
861	Contractual Services	400,128	517,753	566,374	529,987	581,398	2.7%
861.5	Reimbursable Emergency Response	0	11,420	7,824	0	16,733	113.9%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$508,237	\$655,760	\$699,006	\$655,830	\$729,713	4.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	21,577	0	4,400	0	0.0%
907	Equipment	23,713	27,111	30,000	32,923	5,000	-83.3%
908	Depreciation-Capital Equipment	0	0	4,624	0	4,624	0.0%
Subtotal CAPITAL OUTLAY		\$23,713	\$48,689	\$34,624	\$37,323	\$9,624	-72.2%

BASE PROGRAM COST	\$579,869	\$798,190	\$834,741	\$793,923	\$845,051	1.2%
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999	Prior Year Savings	\$0	\$0	\$6,255	\$0	\$25,000
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TOTAL PROGRAM COST	\$579,869	\$798,190	\$840,996	\$793,923	\$870,051	3.5%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Community Development Director	5%
Public Works Services Manager	45%
Administrative Analyst	20%
Engineering Technician	10%
Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748 Equipment and materials for inventory, fue	\$48,540
841 GPS	\$2,600
Allocated cost of office space rental	1,369
Pro-rata share of computer equipment	\$1,826
Other equipment	3,800
	<u>\$9,594</u>

DESCRIPTION OF CAPITAL OUTLAY

907 GPS for trucks	\$5,000
908 Depreciation office equipment	\$4,624

PUBLIC WORKS CONTRACT DETAIL

	<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01 MCE Hourly	\$57,434	\$64,392	\$71,696	\$77,225	\$75,736	5.6%
861.02 Building Maintenance	5,162	3,760	6,079	11,778	6,650	N/A
861.05 Catch Basin Repairs	80	0	5,695	7,142	6,238	N/A
861.06 Community Events	10,943	6,288	11,064	12,775	11,230	N/A
861.08 Curb and Gutter Repairs	4,800	0	5,300	0	5,597	N/A
861.15 Fencing	2,858	10,563	4,306	6,942	4,547	N/A
861.17 Hyrdo Culverts	0	3,211	12,600	0	11,280	N/A
861.18 Irrigation Repairs/Maintenance	44,246	39,901	37,097	37,047	39,174	N/A
861.19 Landscape Maintenance	89,547	103,928	115,799	100,677	116,121	N/A
861.20 Machine Discing	1,350	650	1,301	0	1,374	N/A
861.25 Road Repairs	67,535	110,727	95,903	104,296	107,556	N/A
861.26 Retaining Walls	1,357	11,616	11,883	2,809	4,188	N/A
861.27 Slope Repair/Stabilization	0	2,768	4,346	4,642	4,702	N/A
861.28 Sidwalk Repairs	19,954	450	11,824	5,943	12,008	N/A
861.34 Storm Drain Repairs	0	20,420	30,104	25,176	31,548	N/A
861.36 Storm Drain Cleaning (hydro)	0	8,580	8,778	0	9,270	N/A
861.42 Tree/Brush Maintenance	63,100	80,048	66,868	70,837	65,245	N/A
861.43 Weed Control (manual)	10,017	5,950	21,377	10,591	22,501	N/A
861.44 Weed Control (spraying)	9,180	15,771	20,734	16,924	21,087	N/A
861.45 Unanticipated Repairs/Maintenance	8,284	22,707	18,173	14,228	19,608	N/A
861.46 Professional Services	4,280	6,023	5,447	3,849	5,738	N/A
Subtotal	\$400,127	\$517,753	\$566,374	\$512,881	\$581,398	2.7%

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$30,729	\$34,032	\$37,781	\$37,922	\$39,296	4.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	14	0	0	0	0	0.0%
711	Social Security	2,299	2,584	2,890	2,725	3,006	4.0%
714	Worker's Compensation	423	646	945	381	982	4.0%
721	Fringe Benefits	8,651	9,372	9,823	10,281	10,217	4.0%
Subtotal PERSONNEL		\$42,117	\$46,634	\$51,439	\$51,309	\$53,502	4.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$34	\$46	\$138	\$42	\$69	-50.1%
743	Postage	270	215	684	208	610	-10.8%
745	Printing & Binding	0	0	512	0	541	5.7%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	23,159	34,245	31,548	18,652	34,643	9.8%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	23,612	24,891	32,673	25,268	30,151	-7.7%
841	Rental Expense	1,233	2,373	2,096	2,219	1,825	-12.9%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	140,258	125,638	158,519	153,954	176,597	11.4%
861.5	Reimbursable Emergency Response	21,692	18,742	11,567	19,582	14,924	29.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$210,259	\$206,150	\$237,738	\$219,925	\$259,360	9.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	39,471	0	0	0	0.0%
907	Equipment	0	32,762	40,000	8,043	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$72,233	\$40,000	\$8,043	\$0	N/A

BASE PROGRAM COST	\$252,376	\$325,017	\$329,177	\$279,277	\$312,863	-5.0%
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999	Prior Year Savings	\$0	\$0	\$19,546	\$0	\$25,000
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TOTAL PROGRAM COST	\$252,376	\$325,017	\$348,723	\$279,277	\$337,863	-3.1%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Community Development Director	5%
Administrative Analyst	10%
Public Works Services Manager	20%
Engineering Technician	5%
Total Full Time Equivalent	0.40

ACCOUNT DESCRIPTIONS

748 Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$34,643
841 Allocated cost of office space rental	\$912
Pro-rata share of City computer equipment	\$913
	<u>\$1,825</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$5,559	\$4,825	\$5,920	\$12,243	\$9,294	57.0%
861.09	Curb Painting	3,168	3,820	3,317	4,502	3,484	5.0%
861.15	Fencing & Guardrails	5,581	2,324	5,841	5,000	6,336	8.5%
861.29	Sign Installation, Repairs, Repl.	27,229	19,277	21,108	26,432	23,404	10.9%
861.39	Striping & Stenciling	23,518	18,499	15,698	18,800	34,620	120.5%
861.40	Signal Maintenance (Cal Trans - 4 sig)	14,439	15,587	14,601	14,642	15,419	5.6%
861.41	Signal Maintenance (City - 19 + 2 ped)	46,559	45,364	74,069	65,465	73,000	-1.4%
861.45	Unanticipated Repairs	9,580	11,250	11,510	5,788	4,224	-63.3%
861.47	Street Light / Parking Light Maintenance	4,623	4,207	6,455	1,081	6,816	5.6%
	Subtotal	\$140,256	\$125,153	\$158,519	\$153,954	\$176,597	11.4%

CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Storm Drain Maintenance
FUND	11
PROGRAM	330

PROGRAM

This program was combined with Street Maintenance (Program 310) in 2005/06.

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$2,780	\$0	\$0	\$0	\$0	0.0%
861.05	Catch Basin Repairs	7,167	0	0	0	0	0.0%
861.15	Fencing	0	0	0	0	0	0.0%
861.17	Hyrdo Culverts	1,422	0	0	0	0	0.0%
861.30	Storm Cleanup	0	0	0	0	0	0.0%
861.34	Storm Drain Repairs	27,318	0	0	0	0	0.0%
861.36	Storm Drain Cleaning (hydro)	1,160	0	0	0	0	0.0%
864.43	Weed Control (manual)	4,363	0	0	0	0	0.0%
861.44	Weed Control (spraying)	8,262	0	0	0	0	0.0%
861.45	Unanticipated Repairs	12,937	0	0	0	0	0.0%
	Subtotal	\$65,409	\$0	\$0	\$0	\$0	0.0%

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$27,479	\$60,215	\$62,222	\$62,773	\$73,846	18.7%
705	Temporary Personnel	2,755	5,339	421	3,145	421	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,501	5,432	4,792	5,130	5,681	18.6%
714	Worker's Compensation	416	1,242	1,556	661	1,846	18.7%
721	Fringe Benefits	6,885	15,595	16,178	16,590	19,200	18.7%
Subtotal PERSONNEL		\$40,035	\$87,822	\$85,168	\$88,299	\$100,995	18.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$124	\$400	\$1,110	\$400	0.0%
743	Postage	101	0	135	135	135	0.0%
745	Printing & Binding	40	5	50	8	50	0.0%
746	Books & Software	0	0	0	0	200	N/A
748	Special Departmental Supplies	7,004	5,074	6,500	2,569	6,500	0.0%
751	Maintenance of Vehicles	272	1,736	1,500	3,031	2,700	80.0%
761	Maintenance of Equipment	0	0	1,000	800	1,000	0.0%
771	Maintenance of Buildings	204	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	17,021	20,785	37,420	23,993	35,000	-6.5%
805	Utilities-Sewer	12,135	21,300	18,880	20,603	18,880	0.0%
811	Utilities-Gas & Electric	1,351	891	4,500	4,969	2,000	-55.6%
821	Utilities-Telephones	356	1,308	1,000	888	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	288	241	2,115	418	1,750	-17.3%
843	Training	0	0	0	0	1,000	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	136	570	0	570	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	179,080	151,366	208,280	117,159	126,630	-39.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$217,849	\$202,968	\$282,350	\$175,683	\$197,815	-29.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	73,997	113,000	92,090	49,000	-56.6%
907	Equipment	19,416	31,679	2,000	3,749	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$19,416	\$105,676	\$115,000	\$95,839	\$49,000	-57.4%

BASE PROGRAM COST	\$277,300	\$396,467	\$482,518	\$359,821	\$347,810	-27.9%
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999	Prior Year Savings	\$0	\$0	\$8,893	\$7,455	\$25,000
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TOTAL PROGRAM COST	\$277,300	\$396,467	\$491,411	\$367,276	\$372,810	-24.1%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some+B98 maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, park, trails and recreation subcommittees, and the
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Monitor and maintain city trails.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks and Recreation Director	10%
Park Maintenance Specialist	100%
Total Full Time Equivalent	1.10

906 Walter Costa Trail \$42,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$11,300	\$1	\$1,600	\$762	\$1,600	0.0%
861.02	Building Maintenance	6,580	0	3,000	1,644	3,000	0.0%
861.03	Ballfield Maintenance	69,332	53,916	45,000	45,766	45,000	0.0%
861.06	Community Events	202	0	0	0	0	0.0%
861.15	Fencing	6,484	14,227	2,650	598	10,000	277.4%
861.16	Firebreak Maintenance	2,800	6,874	11,500	4,824	8,500	-26.1%
861.18	Irrigation Repairs	9,385	18,310	10,000	8,233	10,000	0.0%
861.19	Landscape Maintenance	31,039	19,162	10,920	12,473	10,920	0.0%
861.21	Park & Play Equipment & Furnishings	1,989	307	1,025	1,077	1,025	0.0%
861.22	Parking Lot Maintenance	95	30	300	300	300	0.0%
861.24	Restroom Maintenance	493	1,528	2,150	3,644	2,150	0.0%
861.25	Road Repairs	0	4,996	3,950	3,950	3,950	0.0%
861.27	Slope Repairs/Stabilization	2,661	0	72,125	2,125	2,125	-97.1%
861.28	Sidewalk Repairs/Path & Trail Maint.	0	9,520	5,460	5,460	5,460	0.0%
861.42	Tree Maintenance	13,659	5,666	6,175	6,175	6,175	0.0%
861.43	Weed Control (manual)	0	981	1,200	1,200	1,200	0.0%
861.44	Weed Control (spraying)	4,350	4,547	4,450	4,450	4,450	0.0%
861.45	Unanticipated Repairs	3,710	9,472	10,275	10,275	10,275	0.0%
861.47	Streetlight / Parking Light Maint.	0	1,830	500	500	500	0.0%
861.48	Retention Pond Maintenance	0	0	0	0	0	0.0%
Subtotal		\$164,079	\$151,366	\$192,280	\$113,456	\$126,630	-34.1%

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$41,780	\$44,322	\$46,284	\$46,540	\$53,541	15.7%
705	Temporary Personnel	124	0	0	879	879	N/A
708	Overtime	60	10	0	0	0	0.0%
711	Social Security	3,239	3,337	3,541	3,476	4,163	17.6%
714	Worker's Compensation	574	840	1,157	476	1,339	15.7%
721	Fringe Benefits	11,342	12,491	12,034	13,327	13,921	15.7%
	Subtotal PERSONNEL	\$57,118	\$61,001	\$63,016	\$64,697	\$73,842	17.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	4,758	5,866	5,300	5,299	5,300	0.0%
751	Maintenance of Vehicles	0	5	500	0	500	0.0%
761	Maintenance of Equipment	3,395	1,945	2,700	435	2,700	0.0%
771	Maintenance of Buildings	1,184	2,698	1,500	6,299	7,000	366.7%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	3,462	3,176	3,600	3,900	3,600	0.0%
805	Utilities-Sewer	1,238	2,451	2,300	1,667	2,300	0.0%
811	Utilities-Gas & Electric	32,395	35,779	35,000	30,447	35,000	0.0%
821	Utilities-Telephones	209	537	600	1,166	600	0.0%
825	Utilities-Garbage Disposal	556	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	21,565	25,849	29,000	32,922	41,000	41.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$68,762	\$78,307	\$80,500	\$82,136	\$98,000	21.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	12,445	61,600	63,250	26,600	-56.8%
907	Equipment	0	1,295	10,000	6,340	8,000	-20.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$13,740	\$71,600	\$69,590	\$34,600	-51.7%

BASE PROGRAM COST	\$125,879	\$153,047	\$215,116	\$216,423	\$206,442	-4.0%
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999	Prior Year Savings	\$0	\$0	\$9,989	\$0	\$8,682
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TOTAL PROGRAM COST	\$125,879	\$153,047	\$225,105	\$216,423	\$215,124	-4.4%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Parks and Recreation Director	20%
Recreation Supervisor	5%
Administrative Assistant - P&R - A	5%
Administrative Assistant - P&R - B	5%
Community Center Caretaker	50%
Total Full Time Equivalent	0.85

ACCOUNT DESCRIPTIONS

761 Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,700
771 Window washing, locks/keys, signs	\$7,000
821 Pay phones (1)	\$600
861 Landscape maintenance	\$9,000
Contract custodial	12,000
Boiler	5,000
Parking lot striping	2,500
Roof and gutter repairs	8,000
Painting	2,000
Graffiti and vandalism repairs	2,500
	\$41,000
906 Classroom carpet	\$8,000
Kitchen floor	13,800
Handicap ramps	4,800
	\$26,600
907 Tables & Chairs	\$5,000
Parking lot surveillance equipment	3,000
	\$8,000

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund	\$15,000
Transfer from Recreation Programs Fund 31	\$20,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	16,184	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	1,499	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	160,263	432,538	44,630	365,000	-15.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$177,946	\$432,538	\$44,630	\$365,000	-15.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$177,946	\$432,538	\$44,630	\$365,000	-15.6%
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TOTAL PROGRAM COST	\$0	\$177,946	\$432,538	\$44,630	\$365,000	-15.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.

FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies		\$50,000
St. Mary's Road near Wallabi Court	Design Complete	235,000 *
Pleasant Hill Road / Rancho View Dr.	Design Complete	80,000 *
		<u>365,000</u>
Palo Alto Storm Drain Outfall to Lafayette Complete		47,362 *

* The City has been reimbursed \$54,465 so far from FEMA. Reimbursement of up to 90% for the remaining projects contingent on federal funding from FHWA. The City must front the costs in order to proceed with construction.

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$180,488	\$178,371	\$190,534	\$195,803	\$202,338	6.2%
705	Temporary Personnel	12,149	17,271	18,000	24,538	50,000	177.8%
708	Overtime	2,404	2,046	5,000	2,287	5,000	0.0%
711	Social Security	14,947	14,829	16,335	16,446	19,686	20.5%
714	Worker's Compensation	2,683	3,738	4,763	2,234	5,058	6.2%
721	Fringe Benefits	49,500	44,216	49,539	57,990	52,608	6.2%
	Subtotal PERSONNEL	\$262,171	\$260,471	\$284,172	\$299,298	\$334,691	17.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,103	\$4,353	\$3,319	\$3,810	\$3,242	-2.3%
743	Postage	967	1,396	4,105	1,270	4,097	-0.2%
745	Printing & Binding	1,156	2,652	4,000	2,511	4,000	0.0%
746	Books & Software	1,141	276	1,000	751	1,000	0.0%
748	Special Departmental Supplies	68	1,528	0	0	0	0.0%
751	Maintenance of Vehicles	2,095	947	1,500	1,092	1,500	0.0%
761	Maintenance of Equipment	0	0	200	0	200	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	306	313	500	804	600	20.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,578	1,732	2,000	738	2,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	28,983	28,959	29,593	29,750	27,571	-6.8%
843	Training	2,642	9,696	6,000	1,362	6,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,310	1,705	7,500	1,613	2,500	-66.7%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	67,989	103,724	97,000	102,540	65,500	-32.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$111,338	\$157,281	\$156,717	\$146,242	\$118,210	-24.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$373,509	\$417,752	\$440,889	\$445,540	\$452,901	2.7%
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999	Prior Year Savings	\$4,065	\$544	\$25,000	\$99	\$20,250
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TOTAL PROGRAM COST	\$377,574	\$418,295	\$465,889	\$445,639	\$473,151	1.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the Planning Commission, Design Review Commission, DSIMPIC, and other groups.
- Provide assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the revised General Plan.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Community Development Director	20%
Planning & Building Manager	30%
Senior Planner - A	40%
Senior Planner - B	30%
Associate Planner	30%
Planning Technician	30%
Assistant Planner	25%
Administrative Assistant - Planning	30%
Total Full-Time Equivalent:	2.35

ACCOUNT DESCRIPTIONS

705 Planners to fill in for Asst. Planner on maternity leave and intern at 30 hrs/week	\$50,000
745 Printing long-range studies (per workplan)	\$4,000
841 Allocated cost of office space rental	\$21,442
Pro-rata share of City computer equipment	6,129
	\$27,571
843 Staff Training	\$6,000
861 American Planning Association Dues	\$2,000
Landscape Architect Review Services	2,500
Other Consultants, Impact Fee Study	30,000
Traffic Consultation Services	1,000
	\$35,500
861.1 Contract Planners	\$30,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$69,576	\$84,762	\$89,359	\$92,728	\$72,954	-18.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	109	0	0	87	0	0.0%
711	Social Security	4,834	5,715	6,836	6,311	5,581	-18.4%
714	Worker's Compensation	961	1,609	2,234	932	1,824	-18.4%
721	Fringe Benefits	30,632	43,967	23,233	42,341	18,968	-18.4%
	Subtotal PERSONNEL	\$106,112	\$136,052	\$121,662	\$142,399	\$99,327	-18.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,461	\$547	\$1,659	\$604	\$1,173	-29.3%
743	Postage	633	767	2,052	646	1,482	-27.8%
745	Printing & Binding	742	1,047	500	776	500	0.0%
746	Books & Software	0	0	0	1,000	1,000	N/A
748	Special Departmental Supplies	1,656	2,884	1,300	1,526	1,300	0.0%
751	Maintenance of Vehicles	3,292	6,319	6,000	3,193	6,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	151	0	250	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,662	4,678	4,500	3,282	4,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	12,242	14,764	14,796	14,870	13,166	-11.0%
843	Training	3,130	2,881	1,500	2,413	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	507	650	1,000	50	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	24,772	27,859	40,000	14,547	40,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$54,098	\$62,546	\$73,308	\$43,156	\$71,621	-2.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$160,210	\$198,598	\$194,970	\$185,556	\$170,947	-12.3%
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999	Prior Year Savings	\$4,794	\$0	\$5,004	\$0	\$14,419
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TOTAL PROGRAM COST	\$165,004	\$198,598	\$199,974	\$185,556	\$185,366	-7.3%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Update 5-year CIP and integrate into local road repair bond measure.
- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Community Development Director	10%
Engineering Services Manager	20%
Engineering Technician	35%
Senior Engineer	10%
Administrative Assistant - Engineering	45%
Total Full Time Equivalent	1.20

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$10,949
Pro-rata share of City computer equipment	2,217
	\$13,166
861 Misc. consultant services (survey/traffic/geotech/landscape)	\$5,000
Pre-engineering studies for construction year 2008 capital projects	35,000
	\$40,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$199,960	\$197,489	\$208,074	\$214,551	\$214,299	3.0%
705	Temporary Personnel	0	0	10,000	0	10,000	0%
708	Overtime	0	0	0	265	0	0.0%
711	Social Security	11,297	11,265	10,200	12,725	10,200	0.0%
714	Worker's Compensation	3,085	3,783	5,202	2,225	5,357	3.0%
721	Fringe Benefits	54,825	59,890	54,099	73,148	55,718	3.0%
Subtotal PERSONNEL		\$269,168	\$272,428	\$287,575	\$302,914	\$295,575	2.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,359	\$1,355	\$3,125	\$2,188	\$3,201	2.4%
743	Postage	1,372	1,192	3,865	1,300	4,045	4.6%
745	Printing & Binding	187	37	200	0	200	0.0%
746	Books & Software	199	49	200	0	200	0.0%
748	Special Departmental Supplies	1,319	0	500	0	500	0.0%
751	Maintenance of Vehicles	5,821	6,354	9,000	6,196	9,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	8,117	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	488	1,049	1,000	786	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	872	974	1,000	529	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	30,723	32,978	32,676	32,836	25,759	-21.2%
843	Training	2,406	3,070	5,000	2,940	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	3,455	4,131	4,000	4,508	4,000	0.0%
861	Contractual Services	0	5,350	0	3,181	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$48,200	\$64,656	\$60,566	\$54,465	\$53,904	-11.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	1,883	0	0	0	0.0%
907	Equipment	654	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$654	\$1,883	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$318,022	\$338,967	\$348,141	\$357,379	\$349,479	0.4%
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999	Prior Year Savings	\$6,768	\$429	\$25,000	\$2,708	\$13,055
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TOTAL PROGRAM COST	\$324,790	\$339,396	\$373,141	\$360,086	\$362,533	-2.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 City Manager	75%
Administrative Assistant - Admin	45%
Administrative Assistant - Admin A	56%
Administrative Assistant - Admin B	56%
Total Full Time Equivalent	2.32

ACCOUNT DESCRIPTIONS

705 Summer/Fall Intern	\$10,000
751 Vehicle lease	\$9,000
841 Allocated cost of office space rental	\$21,168
Pro-rata share of City computer equipment	4,590
	\$25,759
843 LOCC Annual Conference	\$1,000
Contract Cities Association Conference	1,000
LOCC Workshops	1,000
ICMA Annual Meeting	2,000
	\$5,000
853 Membership in ICMA, and Service Clubs	\$4,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	244,475	287,188	572,000	561,937	320,000	-44.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$244,475	\$287,188	\$572,000	\$561,937	\$320,000	-44.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0		0.0%
906	Improvements	0	0	0	0		0.0%
907	Equipment	0	0	0	0		0.0%
908	Depreciation-Capital Equipment	0	0	0	0		0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$244,475	\$287,188	\$572,000	\$561,937	\$320,000	-44.1%
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TOTAL PROGRAM COST	\$244,475	\$287,188	\$572,000	\$561,937	\$320,000	-44.1%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of \$16,000 per month for general legal services. Special litigation by the City Attorney is billed at \$225/hour, senior associates \$195/hour, junior associates \$175/hour, and paralegal/clerks \$125/hour.

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services	\$173,012	\$186,321	\$192,000	\$263,650	\$220,000	14.6%
863.2	Litigation	71,463	100,867	380,000	298,287	100,000	-73.7%
863.3	Outside Counsel	0	0	0	0	0	0.0%
	Subtotal	\$244,475	\$287,188	\$572,000	\$561,937	\$320,000	-44.1%

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$51,504	\$56,127	\$59,514	\$60,659	\$63,976	7.5%
705	Temporary Personnel	1,335	2,775	3,000	0	3,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,066	4,584	4,782	4,685	5,124	7.1%
714	Worker's Compensation	727	1,108	1,488	609	1,599	7.5%
721	Fringe Benefits	14,317	14,761	15,474	15,366	16,634	7.5%
	Subtotal PERSONNEL	\$71,949	\$79,355	\$84,258	\$81,319	\$90,332	7.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$762	\$450	\$1,037	\$444	\$1,035	-0.2%
743	Postage	423	404	1,283	411	1,308	1.9%
745	Printing & Binding	0	71	200	29	200	0.0%
746	Books & Software	79	0	200	0	200	0.0%
748	Special Departmental Supplies	0	0	200	0	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,824	2,854	4,000	3,097	4,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	94	0	100	19	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	145	680	300	590	300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,695	9,334	9,248	9,292	8,799	-4.9%
843	Training	1,188	2,936	4,500	6,091	5,000	11.1%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	6,690	1,611	3,000	4,179	3,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	30,225	1,677	9,050	27,181	9,650	6.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$50,125	\$20,017	\$33,118	\$51,333	\$33,792	2.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	1,000	0	1,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$1,000	\$0	\$1,000	0.0%

BASE PROGRAM COST	\$122,074	\$99,372	\$118,376	\$132,652	\$125,124	5.7%
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999	Prior Year Savings	\$0	\$0	\$23,675	\$50	\$9,349
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TOTAL PROGRAM COST	\$122,074	\$99,372	\$142,051	\$132,701	\$134,473	5.3%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions, i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claim forms filed against the City.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 City Clerk & Municipal Information Officer	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

761 Questys annual maintenance	\$2,200
Disk X-tender software license & maintenance	1,800
	<u>\$4,000</u>
791 Notary Errors and Omissions insurance	\$100
841 Allocated cost of office space rental	\$6,843
Pro-rata share of City computer equipment	1,956
	<u>\$8,799</u>
843 Bimonthly No. Cal. City Clerks Association Meetings	\$200
CMC Training - New Laws & Elections	3,500
Annual CCAC Conference	700
Mileage Reimbursement	600
	<u>\$5,000</u>
851 Publication of legal notices (public hearings / ordinances)	\$3,000
861 CCAC dues	\$100
IIMC dues	250
National Notary Assn. dues	100
Updates to municipal code	4,000
Muni codes on-line	1,000
Meeting room set up	4,200
	<u>\$9,650</u>

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$239,924	\$271,699	\$316,420	\$312,372	\$339,515	7.3%
705	Temporary Personnel	4,464	1,155	2,000	3,525	2,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	17,803	19,717	24,359	22,085	26,126	7.3%
714	Worker's Compensation	3,356	5,177	7,911	3,171	8,488	7.3%
721	Fringe Benefits	61,436	72,083	82,269	80,000	88,274	7.3%
Subtotal PERSONNEL		\$326,982	\$369,830	\$432,959	\$421,153	\$464,402	7.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,229	\$3,796	\$4,563	\$3,447	\$4,553	-0.2%
743	Postage	1,506	1,803	5,644	1,803	5,754	1.9%
745	Printing & Binding	2,414	1,368	3,500	2,111	1,500	-57.1%
746	Books & Software	1,334	4,324	6,000	5,036	6,000	0.0%
748	Special Departmental Supplies	181	130	500	182	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	830	1,422	1,000	1,057	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,198	2,219	3,000	1,183	3,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	35,554	39,819	43,773	43,988	38,717	-11.6%
843	Training	12,880	5,716	9,600	4,814	9,600	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,006	7,434	6,000	2,824	6,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,566	5,268	25,000	10,619	8,000	-68.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$69,697	\$73,297	\$108,581	\$77,063	\$84,623	-22.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,917	5,145	0	553	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,917	\$5,145	\$0	\$553	\$0	0.0%

BASE PROGRAM COST	\$399,596	\$448,272	\$541,539	\$498,768	\$549,025	1.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$5,375	\$25,000
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TOTAL PROGRAM COST	\$399,596	\$448,272	\$566,539	\$504,143	\$574,025	1.3%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Administrative Services Director	85%
Financial Services Manager	95%
Accounting Assistant - P&R	50%
Accounting Assistant	75%
Accountant	75%
Total Full Time Equivalent	3.80

ACCOUNT DESCRIPTIONS

745 Recruiting brochures	1,000	843 Misc Seminars	\$1,000
Checks, forms, employment applications	500	Leadership Training	6,000
	<u>\$1,500</u>	LOCC Financial Management Seminar	1,600
		LOCC Annual Conference (ASD/FSM)	<u>1,000</u>
			\$9,600
746 Accounting software upgrades	\$6,000		
		851 Recruiting costs - ads	\$6,000
841 Allocated cost of office space rental	\$30,110		
Pro-rata share of City computer equipment	<u>8,607</u>		
	\$38,717		

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$80,400	\$57,750	\$89,160	\$89,160	\$0	N/A
705	Temporary Personnel	0	0	8,790	8,790	8,790	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,671	2,682	4,163	4,163	672	-83.8%
714	Worker's Compensation	0	0	983	983	0	N/A
721	Fringe Benefits	0	0	48	48	0	N/A
Subtotal PERSONNEL		\$86,071	\$60,432	\$103,144	\$103,144	\$9,462	-90.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	420	1,625	1,500	2,132	2,500	66.7%
746	Books & Software	173	0	500	0	500	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	3,517	2,970	3,000	956	3,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,004	2,907	2,800	3,403	2,800	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	6,192	8,250	8,500	10,849	8,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	186	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,212	0	0	733	0	0.0%
843	Training	472	683	3,500	2,420	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	4,056	2,299	5,100	3,060	7,200	41.2%
861	Contractual Services	72,994	87,957	94,408	94,158	94,708	0.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$91,040	\$106,877	\$119,308	\$117,712	\$122,708	2.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	1,071	4,683	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,071	\$4,683	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$178,182	\$171,992	\$222,452	\$220,856	\$132,170	-40.6%
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TOTAL PROGRAM COST	\$178,182	\$171,992	\$222,452	\$220,856	\$132,170	-40.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

745 Letterhead	\$1,500	
761 Maintenance for office machines	\$3,000	
791 Employee Recognition	\$1,500	
Misc office expenses	<u>1,300</u>	
	\$2,800	
841 Rent of City Offices at Desco Plaza	\$311,673	
Coffee machine and supplies	1,500	
Upgrade voicemail	0	
Lease of postage machine	3,120	
Lease of Copy Machines (2)	<u>16,800</u>	
	\$328,473	allocated back to departments
843 City-wide Employee Training Program	\$2,000	
Quarterly Staff Training Lunch Meetings (3)	<u>1,500</u>	
	\$3,500	
853 City of Lafayette Commute Alternative Program	\$7,200	
861 Mandated Costs	\$5,000	
Public Financial Management (Investment Management Serv	21,600	
Bank reconciliations	6,000	
Sales Tax Audits	3,500	
LAFCO Membership	4,000	
LOCC Grass Roots Network	1,078	
Contract Cities Association Membership	560	
Contra Costa County Mayor's Conference Membership	1,880	
ABAG Membership	3,840	
League of California Cities Membership	7,800	
Chamber of Commerce Membership	550	
Security alarms	700	
Trust Administrators (Benefits Administration)	1,200	
PMA Legislative Activities	5,000	
Lafayette Vistas Newsletter	<u>32,000</u>	
	\$94,708	

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$22,890	\$24,938	\$26,346	\$26,861	\$28,294	7.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,687	1,846	2,015	1,954	2,165	7.4%
714	Worker's Compensation	315	473	659	270	707	7.4%
721	Fringe Benefits	6,205	6,414	6,850	6,849	7,357	7.4%
Subtotal PERSONNEL		\$31,097	\$33,671	\$35,871	\$35,933	\$38,523	7.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$102	\$137	\$415	\$127	\$414	-0.2%
743	Postage	179	162	513	186	523	1.9%
745	Printing & Binding	0	0	100	0	100	0.0%
746	Books & Software	2,132	7,828	10,000	1,774	10,000	0.0%
748	Special Departmental Supplies	0	3,986	3,000	1,898	3,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,908	75	2,000	613	2,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	100	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	145	1,095	3,600	2,476	3,600	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,478	3,734	3,699	3,717	3,699	0.0%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,940	23,644	10,590	9,550	6,400	-39.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$18,984	\$40,660	\$34,917	\$20,341	\$30,736	-12.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,050	17,401	55,000	58,279	60,000	9.1%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,050	\$17,401	\$55,000	\$58,279	\$60,000	9.1%

BASE PROGRAM COST	\$52,131	\$91,732	\$125,788	\$114,554	\$129,259	2.8%
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999	Prior Year Savings	\$0	\$0	\$20,257	\$0	\$25,000
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TOTAL PROGRAM COST	\$52,131	\$91,732	\$146,045	\$114,554	\$154,259	5.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The Technology Services program is newly established for FY 2000-2001. It will employ a Technology Services Manager who will be responsible for managing the delivery of technology services to residents and staff.

WORKPLAN

- Maintain and operate a local area network at the City offices.
- Establish a high-speed internet connection and connect all employees to the internet; assign e-mail addresses to all employees and Councilmembers
- Maintain and improve the City's web page

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 City Clerk & Municipal Information Officer	25%
Administrative Services Director	5%
	<u>0.30</u>

ACCOUNT DESCRIPTIONS

746 City GIS	\$10,000	
748 Upgrade Wireless Technology	\$3,000	
821 T1 Lines for Parks & Rec and Public Works	\$3,600	
841 Allocated cost of office space rental	\$2,737	
Pro-rata share of City computer equipment	<u>782</u>	
	\$3,520	
861 Everdream contract + DSL	\$83,460	allocated back to departments
861 Web hosting	1,200	
DocuShare	4,200	
Scan maps / parcels	<u>1,000</u>	
	\$6,400	

DESCRIPTION OF CAPITAL OUTLAY

907 Upgrade all computers	60,000
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**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$19,720	\$21,213	\$24,182	\$24,613	\$23,974	-0.9%
705	Temporary Personnel	480	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,463	1,480	1,850	1,784	1,834	-0.9%
714	Worker's Compensation	278	402	605	247	599	-0.9%
721	Fringe Benefits	4,382	5,335	6,287	5,918	6,233	-0.9%
Subtotal PERSONNEL		\$26,322	\$28,430	\$32,923	\$32,562	\$32,641	-0.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$144	\$261	\$200	\$28	\$200	0.0%
743	Postage	238	112	300	300	300	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	323	0	0	0	500	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	100	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	450	N/A
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	341	432	5,000	0	0	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,046	\$805	\$5,500	\$328	\$1,550	-71.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	61,959	1,327	1,194,610	526,888	0	N/A
907	Equipment	0	57,920	70,000	0	175,000	150.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$61,959	\$59,247	\$1,264,610	\$526,888	\$175,000	-86.2%

BASE PROGRAM COST	\$89,327	\$88,482	\$1,303,033	\$559,778	\$209,191	-83.9%
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TOTAL PROGRAM COST	\$89,327	\$88,482	\$1,303,033	\$559,778	\$209,191	-83.9%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 5-year CIP that reflects fund activity by fiscal year.

WORKPLAN

- Continue design plans and construction of the Community Park.
- Complete Community Center parking lot and expand roller hockey facility.
- Relocate the petanque courts.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Parks and Recreation Director	20%
Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$450	
907 Playground Equipment - Lafayette Community Park	\$170,000	*\$80K from sinking fund
Trail construction	5,000	
	\$175,000	

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$212,421	\$223,323	\$232,594	\$241,621	\$246,669	6.1%
705	Temporary Personnel	0	7,800	0	0	0	0.0%
708	Overtime	15	0	0	78	0	0.0%
711	Social Security	15,900	17,180	17,793	17,645	18,870	6.1%
714	Worker's Compensation	2,928	4,381	5,815	2,426	6,167	6.1%
721	Fringe Benefits	49,233	49,143	60,474	53,328	64,134	6.1%
Subtotal PERSONNEL		\$280,497	\$301,826	\$316,677	\$315,097	\$335,840	6.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$955	\$1,232	\$3,734	\$1,139	\$3,725	-0.2%
743	Postage	1,519	1,454	4,618	1,403	4,707	1.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	500	0	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	32,462	33,713	33,292	33,455	31,677	-4.9%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	38,738	56,648	80,000	53,539	80,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$73,675	\$93,046	\$122,144	\$89,537	\$120,610	-1.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,798,477	6,319,862	6,945,132	3,842,293	5,172,039	-25.5%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,798,477	\$6,319,862	\$6,945,132	\$3,842,293	\$5,172,039	-25.5%

BASE PROGRAM COST	\$3,152,649	\$6,714,734	\$7,383,952	\$4,246,926	\$5,628,489	-23.8%
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TOTAL PROGRAM COST	\$3,152,649	\$6,714,734	\$7,383,952	\$4,246,926	\$5,628,489	-23.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Engineering Services Manager	30%
Associate Engineer - A	100%
Associate Engineer - B	100%
Administrative Assistant - Admin A	0%
Administrative Assistant - Engineering	40%
<u>Total Full Time Equivalent</u>	<u>2.70</u>

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$24,635
Pro-rata share of City computer equipment	<u>7,042</u>
	\$31,677
861 Contractual design and construction inspection services	\$80,000

DESCRIPTION OF CAPITAL OUTLAY

906 TBD	\$5,172,039
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NOTES

Fiscal Year 2007-2008 funding sources include:

Federal & State Funds	\$1,062,367
Measure C (1/2 cent sales tax)	328,000
Gas Tax	945,677
Road & Drain Bonds	1,470,222
General Fund	1,181,654
Fund Balances	<u>640,569</u>
TOTAL	\$5,628,489

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$0	\$0	\$0	0.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,815	1,170	102,000	209	129,000	26.5%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,815	\$1,170	\$102,000	\$209	\$129,000	26.5%

BASE PROGRAM COST	\$2,815	\$1,170	\$102,000	\$209	\$129,000	26.5%
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TOTAL PROGRAM COST	\$2,815	\$1,170	\$102,000	\$209	\$129,000	26.5%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.

DESCRIPTION OF CAPITAL OUTLAY

906 Improvements to PW Yard

\$129,000 * Includes \$35K from sinking fund

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$154,836	\$167,382	\$175,750	\$177,692	184,833	5.2%
705	Temporary Personnel	198,221	223,108	233,500	199,423	200,000	-14.3%
708	Overtime	1,385	1,372	2,000	1,162	2,000	0.0%
711	Social Security	27,097	29,790	31,461	28,611	29,593	-5.9%
714	Worker's Compensation	4,842	7,580	4,394	3,793	4,621	5.2%
721	Fringe Benefits	48,483	46,974	45,695	48,949	48,057	5.2%
Subtotal PERSONNEL		\$434,864	\$476,206	\$492,799	\$459,631	\$469,103	-4.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,149	\$5,649	\$4,000	\$3,630	\$4,000	0.0%
743	Postage	15,724	13,803	15,500	13,952	14,500	-6.5%
745	Printing & Binding	28,464	23,025	35,500	33,997	35,500	0.0%
746	Books & Software	204	1,302	1,000	112	1,000	0.0%
748	Special Departmental Supplies	61,145	63,055	56,000	35,407	40,000	-28.6%
751	Maintenance of Vehicles	138	0	138	0	138	0.0%
761	Maintenance of Equipment	15,250	14,329	12,660	14,418	14,500	14.5%
771	Maintenance of Buildings	6,202	1,224	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	848	166	0	50	0	0.0%
801	Utilities-Water	400	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,188	3,171	4,800	4,053	4,800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,219	25,908	14,225	18,994	19,000	33.6%
843	Training	1,601	436	1,500	1,495	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	480	517	500	237	500	0.0%
853	Community Promotion	1,847	157	0	0	0	0.0%
861	Contractual Services	42,018	53,922	43,000	51,139	68,600	59.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	436,793	368,162	350,000	384,933	368,000	5.1%
881	Premium Payment-Liability	0	0	0	345	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$639,670	\$574,828	\$538,823	\$562,760	\$572,038	6.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	5,500	221	2,500	-54.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$5,500	\$221	\$2,500	-54.5%

BASE PROGRAM COST	\$1,074,535	\$1,051,034	\$1,037,122	\$1,022,612	\$1,043,641	0.6%
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TOTAL PROGRAM COST	\$1,074,535	\$1,051,034	\$1,037,122	\$1,022,612	\$1,043,641	0.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks and Recreation Director	20%
	Recreation Supervisor	95%
	Recreation Coordinator	85%
	Administrative Assistant - P&R - A	40%
	Administrative Assistant - P&R - A	40%
	Community Center Caretaker	50%
	Total Full Time Equivalent	3.30

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures (20,000)	\$14,500	
745	Printing P&R brochures	\$35,500	
748	Class materials for Tiny Tots, Kindergym, Rollerhockey, Summer Fun, etc.	\$40,000	(reimbursed via class fees)
761	Aquipment maintenance (Paypal, Active, Silicon)	\$14,500	
841	Rental of school district facilities, copier lease	\$19,000	
861	Community Center Contract Maintenance	\$31,300	
	Credit Card Fees	22,300	
	Office Temps / Computer Techs	12,000	
	Tiny Tots Enrichment	3,000	
		<u>\$68,600</u>	
866	Payments to recreation teachers and specialized program related personnel	\$368,000	
907	Computer equipment and software for registration program	\$2,500	

DESCRIPTION OF REVENUES

490	Investment Earnings & Building Rental	\$46,000
	Donations, Gifts, Grants & Moraga Contribution	6,000
	Summer Fun Program Fees	118,800
	Fall Program Fees	195,000
	Winter Program Fees	132,600
	Spring Program Fees	136,000
	Summer Program Fees	290,800
	Tiny Tots	132,150
	Other	1,000
		<u>\$1,058,350</u>

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$14,709
Transfer to Community Center Sinking Fund	(\$5,000)
Transfer from General Fund for Friends of Lafayette Library	\$5,000
Transfer to Com. Ctr. Main. Fund for Utilities	(\$20,000)
Contribution from Prior Year's Recreation Fund Balance	\$75,638
Projected Ending Fund Balance 6/30/08	\$70,347

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking & Code Enforcement
FUND	32
PROGRAM	710

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$70,992	\$76,438	\$178,805	\$166,597	\$197,890	10.7%
705	Temporary Personnel	37,200	31,488	20,032	9,415	20,032	0.0%
708	Overtime	2,399	4,724	1,000	8,323	1,000	0.0%
711	Social Security	8,550	8,649	15,288	14,222	16,748	9.6%
714	Worker's Compensation	1,522	2,102	4,470	1,850	4,947	10.7%
721	Fringe Benefits	18,537	19,855	46,489	51,282	51,451	10.7%
	Subtotal PERSONNEL	\$139,200	\$143,256	\$266,084	\$251,689	\$292,068	9.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,758	\$2,113	\$4,702	\$3,638	\$4,691	-0.2%
743	Postage	841	700	5,815	1,827	5,928	1.9%
745	Printing & Binding	566	2,100	1,000	0	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,576	1,986	1,700	2,709	1,700	0.0%
751	Maintenance of Vehicles	8,922	11,747	8,000	15,571	10,000	25.0%
761	Maintenance of Equipment	5,612	2,133	5,000	3,725	5,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	348	420	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	43,003	40,728	65,064	64,002	62,785	-3.5%
843	Training	530	1,522	1,000	381	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	32	64	200	0	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	531	913	5,000	3,930	5,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$63,371	\$64,005	\$97,481	\$96,131	\$97,724	0.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	3,955	767	26,500	24,642	81,595	207.9%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,955	\$767	\$26,500	\$24,642	\$81,595	207.9%

BASE PROGRAM COST	\$206,526	\$208,029	\$390,065	\$372,462	\$471,387	20.8%
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TOTAL PROGRAM COST	\$206,526	\$208,029	\$390,065	\$372,462	\$471,387	20.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parking & Code Enforcement
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Administrative Services Director	5%
Administrative Assistant - Planning	5%
Senior Planner - B	5%
Code Enforcement Officer	100%
Accountant	25%
Parking Enforcement Officer - A	100%
Parking Enforcement Officer - B	100%
Community Services Officer	25%
Total Full Time Equivalent	3.65

ACCOUNT DESCRIPTIONS

705 Meter collector / Parking Enforcement Officers	\$20,032
745 Printing of parking citations	\$1,000
748 Badges, uniforms, other special supplies	\$1,700
751 Maintenance of two parking and one code enforcement vehicles	\$10,000
761 Meter vandalism and maintenance	\$5,000
841 Rental of Pacific Bell parking lot	\$7,500
Pro-rata share of City computer equipment	4,303
Allocated cost of office space rental	50,982
	<u>\$62,785</u>

DESCRIPTION OF CAPITAL OUTLAY

907 15 replacement meters as needed	4,500
Replacement of lockboxes	2,000
2 Parking Trucks	75,095
	<u>\$81,595</u>

ESTIMATED REVENUES

Parking Citations	\$200,000
Parking Lockboxes	35,000
Parking Meters (\$1/hour)	160,000
Rental Income from lots	36,000
Investment Earnings	55,000
	<u>\$486,000</u>

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$14,613
Contribution from Prior Year's Fund Balance	2,716,205
Sinking Fund Reserves	(326,785)
Projected Ending Fund Balance 6/30/08	\$2,404,033

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$12,239	\$13,241	\$13,879	\$14,311	\$15,059	8.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	545	599	0	751	0	0.0%
711	Social Security	1,029	1,064	1,062	1,154	1,152	8.5%
714	Worker's Compensation	176	262	347	151	376	8.5%
721	Fringe Benefits	3,889	3,767	3,608	4,264	3,915	8.5%
Subtotal PERSONNEL		\$17,877	\$18,933	\$18,896	\$20,631	\$20,503	8.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$364	\$195	\$300	\$91	\$300	0.0%
743	Postage	136	112	300	91	300	0.0%
745	Printing & Binding	377	0	200	0	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	0	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	102	206	300	0	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	23,288	20,514	21,397	20,773	20,611	-3.7%
843	Training	155	845	1,000	895	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	2,000	2,000	0	2,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$24,421	\$23,872	\$25,747	\$21,851	\$24,961	-3.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$42,298	\$42,805	\$44,643	\$42,482	\$45,464	1.8%
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TOTAL PROGRAM COST	\$42,298	\$42,805	\$44,643	\$42,482	\$45,464	1.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Community Services Officer	25%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$19,959
	Pro-rata share of City computer equipment	<u>652</u>
		\$20,611
861	Vehicle Towing Charges	\$2,000

DESCRIPTION OF REVENUES

	Abandoned Vehicle Fees	\$11,000
	Investment Earnings	<u>300</u>
		\$11,300

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	(\$34,164)
Transfer from General Fund	32,500
Contribution from Prior Year's Fund Balance	4,741
Projected Ending Fund Balance 6/30/08	\$3,077

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	3,578	41,100	36,487	51,168	24.5%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	106	3,144	2,791	3,914	24.5%
714	Worker's Compensation	0	25	1,028	366	1,279	24.5%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$3,710	\$45,272	\$39,644	\$56,362	24.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$202	\$1,200	\$720	\$1,200	0.0%
743	Postage	0	0	420	361	420	0.0%
745	Printing & Binding	0	0	0	0	200	N/A
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	197	2,400	583	1,000	-58.3%
751	Maintenance of Vehicles	0	266	17,500	11,722	17,500	0.0%
761	Maintenance of Equipment	0	0	0	0	500	N/A
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	1,000	1,095	800	-20.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	55	500	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	823	3,500	2,373	3,500	0.0%
861	Contractual Services	0	1,700	600	448	600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$3,188	\$26,620	\$17,359	\$26,220	-1.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	600	0	600	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$600	\$0	\$600	0.0%

BASE PROGRAM COST	\$0	\$6,897	\$72,492	\$57,003	\$83,182	14.7%
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TOTAL PROGRAM COST	\$0	\$6,897	\$72,492	\$57,003	\$83,182	14.7%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

ACCOUNT DESCRIPTIONS

705	Clerk/Dispatcher (12 hrs/wk, \$12/hr)	\$7,488
	Van Driver (20 hrs/wk, \$12/hr)	12,480
	Transportation Coordinator (30 hrs/wk, \$20/hr)	31,200
		<u>51,168</u>

861	Contract Drivers	\$600
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ESTIMATED REVENUES

Fares @ \$3 per ride	2,640
Fundraisers	3,600
Sponsor	5,700
Lafayette Community Foundation	5,000
Moraga (requested \$25K)	12,500
Orinda (requested \$14.5K)	5,000
CC Transit	5,000
	<u>39,440</u>

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	(\$43,742)
Contribution from Prior Year's Fund Balance	33,738
Transfer from General Fund	25,000
Projected Ending Fund Balance 6/30/08	\$14,996

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$35	\$0	\$0	\$0	0.0%
743	Postage	0	45	0	60	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,900	11,933	13,400	12,069	14,150	5.6%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	30	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,133	4,276	10,000	1,087	10,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$14,033	\$16,319	\$23,400	\$13,216	\$24,150	3.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$14,033	\$16,319	\$23,400	\$13,216	\$24,150	3.2%
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TOTAL PROGRAM COST	\$14,033	\$16,319	\$23,400	\$13,216	\$24,150	3.2%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861 Professional Services for annual assessment district \$10,000

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$104,721
Revenues and Interest Earnings	\$19,500
Expenditures	(24,150)
ESTIMATED YEAR END BALANCE	\$100,071

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$20,938	\$23,347	\$26,492	\$26,492	\$29,696	12.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,665	1,900	2,027	2,036	2,272	12.1%
714	Worker's Compensation	288	444	662	266	742	12.1%
721	Fringe Benefits	5,699	6,313	6,888	6,931	7,721	12.1%
Subtotal PERSONNEL		\$28,590	\$32,003	\$36,069	\$35,725	\$40,431	12.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$48	\$211	\$205	\$63	\$217	5.9%
743	Postage	163	342	513	227	523	1.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	16,646	25,508	27,240	22,708	28,766	5.6%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,382	4,094	4,064	5,432	4,292	5.6%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	25,353	18,017	31,555	23,150	25,843	-18.1%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	494	517	548	542	579	5.7%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	34,637	34,231	40,000	39,034	38,690	-3.3%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	960	1,033	863	980	782	-9.4%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	58	97	215	0	227	5.6%
853	Community Promotion	0	0	25,000	15,304	26,400	5.6%
861	Contractual Services	229,600	250,677	316,720	323,806	342,905	8.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$309,340	\$334,727	\$446,923	\$431,246	\$469,224	5.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$337,929	\$366,731	\$482,992	\$466,971	\$509,656	5.5%
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TOTAL PROGRAM COST	\$337,929	\$366,731	\$482,992	\$466,971	\$509,656	5.5%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works Services Manager	15%
Administrative Analyst	15%
Total Full Time Equivalent	0.30

ACCOUNT DESCRIPTIONS

841 Pro-rata share of City computer equipment	\$782
853 Seasonal Pole Banners	\$26,400

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$34,835	\$38,696	\$40,203	\$48,341	\$48,072	15.4%
861.06	Community Events	10,220	13,993	11,191	18,031	15,665	9.5%
861.08	Curb & Gutter Repairs	0	0	6,046	4,550	5,885	N/A
861.12	Holiday Twinkle Lights	14,016	8,844	14,047	8,817	21,644	0.2%
861.18	Irrigation Repairs	27,871	26,452	32,383	41,001	31,308	16.2%
861.19	Landscape Maintenance	80,798	102,497	118,007	107,642	118,655	46.1%
861.28	Sidewalk Repairs	22,106	13,837	19,079	701	20,147	-13.7%
861.42	Tree Maintenance	13,696	17,898	14,187	17,258	14,982	3.6%
861.43	Weed Control (manual)	695	0	1,023	4,273	2,596	47.2%
861.44	Weed Control (spraying)	190	0	542	900	578	185.3%
861.45	Unanticipated Repairs	8,000	5,599	7,181	8,275	7,583	-10.2%
861.46	Professional Services	2,776	16,029	22,665	23,645	23,934	716.5%
861.47	Street Light / Parking Light Repair	14,397	6,832	30,166	40,373	31,856	109.5%
	Subtotal	\$229,600	\$250,677	\$316,720	\$323,806	\$342,905	37.9%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$307,505
Revenue from Assessments and Interest Earnings	228,500
Expenditures	(509,656)
Sinking/Reserve for street light replacement	(250,000)
Transfer from General Fund	275,000
ESTIMATED YEAR END BALANCE	\$51,349

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$76,581	\$98,232	\$108,388	\$109,202	\$88,376	-18.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	142	0	0	10	0	0.0%
711	Social Security	5,802	7,480	8,292	8,195	6,761	-18.5%
714	Worker's Compensation	1,057	1,866	2,710	1,096	2,209	-18.5%
721	Fringe Benefits	22,838	28,485	28,181	31,656	22,978	-18.5%
	Subtotal PERSONNEL	\$106,419	\$136,063	\$147,570	\$150,159	\$120,324	-18.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$239	\$134	\$968	\$295	\$276	-71.5%
743	Postage	732	603	2,480	836	1,656	-33.2%
745	Printing & Binding	187	173	1,023	655	1,080	5.6%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,625	3,295	2,533	2,864	2,956	16.7%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,250	11,260	10,790	11,125	8,865	-17.8%
843	Training	312	303	2,558	956	1,200	-53.1%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,500	608	8,491	1,495	9,171	8.0%
861	Contractual Services	226,668	211,457	264,059	226,140	250,386	-5.2%
861.5	Reimbursable Emergency Response	0	0	15,000	0	15,840	5.6%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$239,512	\$227,833	\$307,902	\$244,366	\$291,430	-5.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	28,700	28,044	35,000	22.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$28,700	\$28,044	\$35,000	22.0%

BASE PROGRAM COST	\$345,932	\$363,896	\$484,172	\$422,568	\$446,754	-7.7%
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TOTAL PROGRAM COST	\$345,932	\$363,896	\$484,172	\$422,568	\$446,754	-7.7%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Engineering Services Manager	10%
Community Development Director	5%
Public Works Services Manager	20%
Administrative Analyst	55%
Engineering Technician	50%
Administrative Assistant - Engineering	5%
Total Full Time Equivalent	1.45

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$6,387
Pro-rata share of City computer equipment	\$2,478
	<hr/>
	\$8,865
853 Creeks Committee operations	\$2,500
Public education/information (sponsor partial issue of Lafayette Vistas)	6,671
	<hr/>
	\$9,171
907 Sidewalk sweeper	\$35,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$21,315	\$24,702	\$25,696	\$28,317	\$27,135	20.6%
861.04	Catch Basin Cleaning & Inspection	8,682	4,352	10,439	6,561	8,200	20.2%
861.10	Litter Removal	6,608	11,772	16,025	0	16,922	142.5%
861.11	Detention Pond Cleaning	2,532	5,866	6,633	4,927	7,005	162.0%
861.3	Storm Patrol & Cleanup	63,951	46,269	60,825	44,283	51,395	-4.9%
861.32	Storm Drain Inspection (visual)	274	36	1,334	2,706	1,154	386.9%
861.33	Storm Drain Inspection (video)	4,716	370	2,864	1,482	3,025	-39.3%
861.37	Storm Drain Cleaning (mechanical)	33,600	40,193	33,918	35,901	34,547	0.9%
861.38	Street Sweeping	62,324	64,495	76,462	68,027	69,520	22.7%
861.45	Unanticipated Repairs & Maintenance	8,000	1,357	5,831	12,906	6,105	-27.1%
861.46	Professional Services	14,667	12,045	24,032	4,444	25,378	63.9%
	Subtotal	\$226,669	\$211,457	\$264,059	\$209,554	\$250,386	16.5%

**Includes consultant for NPDES*

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$374,677
Revenue from Assessments and Interest Earnings	418,000
Expenditures	(446,754)
ESTIMATED YEAR END BALANCE	\$345,923

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas. C Return-to-Source
FUND	72
PROGRAM	910

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$46,149	\$49,511	\$49,511	\$53,111	\$53,111	7.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,531	3,757	3,788	4,030	4,063	7.3%
714	Worker's Compensation	636	940	1,238	533	1,328	7.3%
721	Fringe Benefits	11,871	12,379	12,873	13,539	13,809	7.3%
Subtotal PERSONNEL		\$62,187	\$66,586	\$67,409	\$71,213	\$72,310	7.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$205	\$274	\$830	\$253	\$828	-0.2%
743	Postage	54	54	171	65	174	1.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,895	6,601	6,679	6,617	7,039	5.4%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,069	15,653	15,000	6,064	15,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$11,223	\$22,582	\$22,680	\$13,000	\$23,042	1.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$73,410	\$89,168	\$90,089	\$84,212	\$95,352	5.8%
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TOTAL PROGRAM COST	\$73,410	\$89,168	\$90,089	\$84,212	\$95,352	5.8%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Meas. C Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure C transportation issues and report to Council.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Engineering Services Manager	5%
Community Development Director	5%
Transportation Planner	50%
Total Full Time Equivalent	0.60

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$5,475
Pro-rata share of City computer equipment	1,565
	<u>\$7,039</u>
861 Consulting services for Measure C checklist monitoring	\$2,000
Administrative & staffing consultant for SWAT (City share)	13,000
	<u>\$15,000</u>

REVENUE

Measure C Return-to-Source	\$375,000
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**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	316,949	365,518	396,113	396,113	381,818	-3.6%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$316,949	\$365,518	\$396,113	\$396,113	\$381,818	-3.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$316,949	\$365,518	\$396,113	\$396,113	\$381,818	-3.6%
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TOTAL PROGRAM COST	\$316,949	\$365,518	\$396,113	\$396,113	\$381,818	-3.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds the City's bicycle /traffic enforcement officer and an additional police officer. Approximately 30% of the funding is provided by the

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$289,135	\$342,196	\$372,651	\$372,649	\$358,356	-3.8%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,914	16,122	16,122	16,122	16,122	0.0%
862.8	Liability Insurance	3,900	4,200	4,340	4,340	4,340	0.0%
Subtotal		\$316,949	\$365,518	\$396,113	\$396,111	\$381,818	-3.6%

REVENUE

COPS AB3229	\$100,000
Transfer from General Fund	281,818
TOTAL	<u>\$381,818</u>

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$75,026	\$80,184	\$86,424	\$86,424	\$86,424	0.0%
705	Temporary Personnel	6,522	7,591	7,875	7,194	8,669	10.1%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,101	6,562	7,214	7,051	7,275	0.8%
714	Worker's Compensation	1,122	1,667	2,161	940	2,161	0.0%
721	Fringe Benefits	20,202	20,183	22,470	23,139	22,470	0.0%
Subtotal PERSONNEL		\$108,972	\$116,186	\$126,144	\$124,747	\$126,998	0.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$313	\$848	\$332	\$111	\$899	170.8%
743	Postage	1,955	1,903	2,114	958	2,019	-4.5%
745	Printing & Binding	2,201	2,323	2,335	1,952	2,464	5.5%
746	Books & Software	0	80	0	0	0	0.0%
748	Special Departmental Supplies	1,868	911	1,982	1,438	967	-51.2%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	451	325	500	528	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	673	1,157	566	1,409	973	71.9%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	14,534	18,684	15,384	15,997	13,916	-9.5%
843	Training	245	1,413	1,339	133	1,499	11.9%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,525,613	1,534,698	1,471,499	1,489,123	1,556,799	5.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,547,853	\$1,562,340	\$1,496,051	\$1,511,649	\$1,580,036	5.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	1,066	0	515	12	412	-20.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,066	\$0	\$515	\$12	\$412	-20.0%

BASE PROGRAM COST	\$1,657,891	\$1,678,527	\$1,622,710	\$1,636,407	\$1,707,447	5.2%
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TOTAL PROGRAM COST	\$1,657,891	\$1,678,527	\$1,622,710	\$1,636,407	\$1,707,447	5.2%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Transportation Program Manager - Bus	100%
	Total Full Time Equivalent	1.00

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$8,669
841	Rental of Office Space	\$8,700
	Pro-rata share of computer lease	5,216
		<u>\$13,916</u>
861	Durham School Services	\$1,522,273
	Audit	2,891
	Insurance	14,476
	Transfer Charges to City	3,000
	VISA	10,300
	Website	254
	Consulting fees	0
	Legal Fees	3,605
		<u>\$1,556,799</u>

DESCRIPTION OF REVENUES

	Parent Contributions	\$553,077
	Bay Area Air Quality Management District AB434 Grant	65,000
	State DOE	57,632
	One Trip Passes	10,500
	Interest Earnings	2,777
	Measure C	1,003,861
	Total:	<u>\$1,692,847</u>

NOTES

This budget was reviewed and approved by the Lamorinda School Bus Transportation Agency Board on 3/13/06.

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	25,000	0	25,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$25,000	\$0	\$25,000	0.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$0	\$25,000	\$0	\$25,000	0.0%
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TOTAL PROGRAM COST	\$0	\$0	\$25,000	\$0	\$25,000	0.0%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

PROGRAM

This program is used to track costs associated with the development of a City Office building.

DESCRIPTION OF ACCOUNTS

861 Studies and appraisals of old library site \$25,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	149,397	151,205	96,105	98,754	92,000	-4.3%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	20,584	32,490	30,000	4,738	30,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$169,981	\$183,694	\$126,105	\$103,492	\$122,000	-3.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$169,981	\$183,694	\$126,105	\$103,492	\$122,000	-3.3%
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TOTAL PROGRAM COST	\$169,981	\$183,694	\$126,105	\$103,492	\$122,000	-3.3%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

Property	3,500
Work Alternative Program	2,500
Vehicle	1,500
Liability	81,000
Wellness Program	1,500
EAP	2,000
	<hr/>
	\$92,000

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Redevelopment Programs
FUND	91
PROGRAM	960

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$163,037	\$77,932	\$71,345	\$79,027	\$101,716	42.6%
705	Temporary Personnel	0	19,200	19,200	0	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,922	6,024	6,927	4,124	7,781	12.3%
714	Worker's Compensation	3,914	1,925	1,784	738	2,543	42.6%
721	Fringe Benefits	38,799	21,194	18,550	20,440	26,446	42.6%
Subtotal PERSONNEL		\$216,672	\$126,276	\$117,805	\$104,329	\$138,487	17.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$592	\$432	\$901	\$425	\$966	7.2%
743	Postage	814	323	864	263	1,220	41.3%
745	Printing & Binding	65	64	0	84	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	2,529	0	485	2,000	N/A
801	Utilities-Water	0	0	0	188	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	17,970	8,634	6,782	6,803	8,213	21.1%
843	Training	874	940	2,000	505	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	280	501	800	171	800	0.0%
853	Community Promotion	18,750	31,132	0	132	0	0.0%
861	Contractual Services	116,288	212,552	181,800	140,873	441,550	142.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	771,331	0	0	177,484	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$926,963	\$257,107	\$193,146	\$327,414	\$456,749	136.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	232,220	208,349	195,000	628,303	0	N/A
907	Equipment	0	0	0	0	0	0
908	Depreciation-Capital Equipment	0	0	0	0	0	0
Subtotal CAPITAL OUTLAY		\$232,220	\$208,349	\$195,000	\$628,303	\$0	N/A

BASE PROGRAM COST	\$1,375,855	\$591,732	\$505,952	\$1,060,046	\$595,235	17.6%
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TOTAL PROGRAM COST	\$1,375,855	\$591,732	\$505,952	\$1,060,046	\$595,235	17.6%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Redevelopment Programs
FUND	91
PROGRAM	960

PROGRAM

The Lafayette City Council, acting as the Lafayette Redevelopment Agency, adopted a redevelopment agreement with Contra Costa County on January 9, 1996. This agreement stipulates that the RDA shall receive up to \$75 million in redevelopment tax increment during the 40 year life of the project, to be used for the purpose of improving the redevelopment project area. The agreement also states that the RDA shall comply with certain requirements to provide funding for and/or housing for people with low and moderate incomes, including those with special needs. This program tracks the expenses of the Lafayette Redevelopment Agency.

The RDA also agreed to purchase the Lafayette Branch Building of the County Library on or before June 30, 2011. Library expenses are indicated in Fund 93. In addition, certain "below the cap" expenses related to the Veterans Memorial Building project are tracked in this fund.

WORKPLAN

- Undertake targeted economic development efforts
- Complete 5-year implementation plan
- Complete construction drawings for Lafayette Library & Learning Center
- Begin construction of Lafayette Library & Learning Center
- Complete Veterans Memorial Building
- Evaluate existing library building for reuse and begin planning process

STAFFING REQUIREMENTS

Redevelopment

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 City Manager	25%
Community Development Director	20%
Administrative Assistant - Admin	5%
Administrative Services Director	5%
Planning & Building Manager	10%
Financial Services Manager	5%
Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$6,387
Pro-rata share of City computer equipment	<u>1,826</u>
	\$8,213

843 Redevelopment and LMI Housing Workshops	\$2,000
851 Economic Development Advertisements	\$800

861 California Redevelopment Association Membership	\$1,800
Downtown Strategy	400,000
Bond Logistix	5,000
Annual Financial Audits	4,750
Consultant studies, appraisals, evaluations	<u>30,000</u>
	\$441,550

FINANCIAL SUMMARY

Contribution from Prior Year Fund Balance	(\$288,954)
Tax Increment Revenue	1,530,148
Investment Earnings	60,155
Redevelopment Expenditures	<u>(595,235)</u>
Estimated Ending Fund Balance	\$706,113

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Housing Programs
FUND	92
PROGRAM	970

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$21,897	\$23,616	\$30,215	\$31,443	\$35,875	18.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,477	1,523	2,311	1,992	2,744	18.7%
714	Worker's Compensation	301	448	755	316	897	18.7%
721	Fringe Benefits	5,763	6,031	7,856	7,210	9,327	18.7%
Subtotal PERSONNEL		\$29,438	\$31,617	\$41,138	\$40,961	\$48,844	18.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$68	\$91	\$346	\$106	\$414	19.7%
743	Postage	396	482	1,000	304	523	-47.7%
745	Printing & Binding	19	0	200	0	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,319	2,345	3,083	3,103	3,520	14.2%
843	Training	85	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	1,000	0	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	36,171	7,969	70,000	56,627	60,000	-14.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
880	Low Income Subsidy	0	20,642	0	21,977	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$39,059	\$31,529	\$76,128	\$82,116	\$66,157	-13.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	1,250,000	0	2,200,000	76.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$1,250,000	\$0	\$2,200,000	76.0%

BASE PROGRAM COST	\$68,497	\$63,146	\$1,367,266	\$123,077	\$2,315,000	69.3%
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TOTAL PROGRAM COST	\$68,497	\$63,146	\$1,367,266	\$123,077	\$2,315,000	69.3%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Housing Programs
FUND	92
PROGRAM	970

PROGRAM

The Lafayette Redevelopment Agency is required to use 20% of its gross tax increment revenues for the purpose of expanding, improving, or preserving the supply of housing that is affordable to people with low and moderate incomes. The RDA's Five Year Implementation plan for 2005-2009 calls for 4-8 units to be

- Work with developers and property owners to locate opportunities for the provision of low and moderate income housing
- Develop financial plans for funding low and moderate income housing
- Complete inclusionary zoning and density bonus ordinances and other low and moderate income housing programs described in certified
- Develop an emergency housing fund program for implementation 2//6/2007.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Community Development Director	10%
Assistant Planner	5%
Planning & Building Manager	15%
Total Full Time Equivalent	0.30

ACCOUNT DESCRIPTIONS

745 Printing ordinances and housing information	\$200
843 Redevelopment and LMI Housing Workshops	\$500
841 Allocated cost of office space rental	\$2,737
Pro-rata share of City computer equipment	<u>782</u>
	\$3,520
851 Advertising new ordinance and housing info	\$1,000
861 Housing ordinances and other plans	\$60,000
906 Eden Housing	\$2,000,000

FINANCIAL SUMMARY

Contribution from Prior Year Fund Balance	\$2,332,569
Tax Increment Revenue	617,676
Investment Earnings	15,000
Expenditures	<u>(2,315,000)</u>
Estimated Ending Fund Balance	\$650,244

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Veterans Memorial Bldg.
FUND	94
PROGRAM	990

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	124,320	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	7,252	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$131,572	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	746	185	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	1,125	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	19	0	0	0	0.0%
801	Utilities-Water	0	987	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	5,351	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	407	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	54	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	269	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	19	3,887	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	123,344	277,335	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$124,163	\$289,564	\$0	\$0	\$0	0.0%

CAPITAL OUTLAY

902	Land	\$31,615	\$498,379	\$0	\$0	\$0	0.0%
906	Improvements	5,033,908	135,907	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$5,065,524	\$634,287	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$5,321,259	\$923,851	\$0	\$0	\$0	0.0%
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TOTAL PROGRAM COST	\$5,321,259	\$923,851	\$0	\$0	\$0	0.0%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Veterans Memorial Bldg.
FUND	94
PROGRAM	990

PROGRAM

The Lafayette City Council, acting as the Lafayette Redevelopment Agency, has agreed, along with several other agencies to build a new Veteran's Memorial Building so that the old site may be used for the new Library.

WORKPLAN

- The Vets Memorial Building was completed and transferred to the County in FY2005-06.

FINANCIAL SUMMARY

Contribution from Prior Year Fund Balance	\$0
Revenue	\$0
Transfer Out	0
Transfer In	0
Expenses	<u>0</u>
Estimated Ending Fund Balance	\$0

CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Redevelopment Debt
FUND	95
PROGRAM	990

PROGRAM

This fund is used to track all outstanding RDA debt obligations, including debt owed to the City.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due		
Series 2003 (Veterans Memorial)	\$5,585,000			
Principle Payable		105,000		
Interest Payable		<u>290,610</u>		
TOTAL		\$395,610		
Series 2005 (Library)	\$11,680,000			
Principle Payable		-		
Interest Payable		<u>541,307</u>	(paid from debt reserve fund)	
TOTAL		\$541,307		
LOANS				
Parking Fund to Library				
Outstanding Debt (6/30/07)	\$605,302			
Principle Payable	19,961			
Interest Payable	<u>48,242</u>			
Outstanding Debt (6/30/08)	\$585,341			
General Fund to ----->	Library	Vets Memorial	General RDA	TOTAL
Outstanding Debt (6/30/07)	1,643,410	1,181,936	1,722,352	\$4,547,698
Interest Capitalized	131,473	94,555	-	\$226,028
Interest Payable			<u>137,788</u>	<u>\$137,788</u>
Outstanding Debt (6/30/08)	\$1,774,883	\$1,276,491	\$1,722,352	\$4,773,726
TOTAL PRINCIPLE PAYABLE	124,961			
TOTAL INTEREST PAYABLE	<u>476,640</u>			
TOTAL DEBT PAYABLE	\$601,601			

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Project
FUND	93
PROGRAM	980

08-Jan-08

		<i>Actual 2004-2005 Expenditures</i>	<i>Actual 2005-2006 Expenditures</i>	<i>Final 2006-2007 Budget</i>	<i>Actual 2006-2007 Expenditures</i>	<i>Final 2007-2008 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$61,210	\$160,884	\$180,043	\$184,689	\$273,419	51.9%
705	Temporary Personnel	0	219	225,000	17,064	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,132	10,697	30,986	13,422	20,917	-32.5%
714	Worker's Compensation	637	3,057	4,501	2,025	6,835	51.9%
721	Fringe Benefits	11,947	38,452	46,811	45,019	71,089	51.9%
	Subtotal PERSONNEL	\$76,927	\$213,309	\$487,341	\$262,219	\$372,260	-23.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$136	\$777	\$2,143	\$2,011	\$3,242	51.3%
743	Postage	283	892	2,651	1,828	4,097	54.5%
745	Printing & Binding	2,305	9,429	6,000	25,099	6,000	0.0%
746	Books & Software	0	690	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,513	2,015	1,000	182	0	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	554	0	3,067	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	4,637	18,329	44,112	34,876	51,874	17.6%
843	Training	0	3	0	14	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	500	1,320	0	N/A
853	Community Promotion	8,228	7,316	5,000	4,909	0	N/A
861	Contractual Services	678,418	450,182	5,000	322	130,000	2500.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	105,849	92,336	0	121,734	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$801,371	\$582,523	\$66,407	\$195,362	\$195,213	194.0%

CAPITAL OUTLAY

902	Land	\$0	\$750	\$0	\$0	\$0	0.0%
906	Improvements	3,000	2,654,065	35,705,133	2,273,779	31,990,600	-10.4%
907	Equipment	0	5,154	0	7,849	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,000	\$2,659,969	\$35,705,133	\$2,281,628	\$31,990,600	-10.4%

BASE PROGRAM COST	\$881,297	\$3,455,801	\$36,258,880	\$2,739,209	\$32,558,073	-10.2%
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TOTAL PROGRAM COST	\$881,297	\$3,455,801	\$36,258,880	\$2,739,209	\$32,558,073	-10.2%
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CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Library Project
FUND	93
PROGRAM	980

PROGRAM

The Lafayette City Council, acting as the Lafayette Redevelopment Agency, adopted a redevelopment agreement with Contra Costa County on January 9, 1996. This agreement stipulates that the RDA shall receive up to but no more than \$75 million in redevelopment tax increment during the 40 year life of the project, to be used for the purpose of improving the redevelopment project area. One exception to the Agreement, however, involves the Lafayette Library. Specifically, the Agreement requires that the RDA purchase the Lafayette Library on or before June 30, 2011 and anticipates that the RDA will either rehabilitate or rebuild the Lafayette Library. Fund spent for such library purposes are not counted against the \$75 million cap.

This program is established to track RDA expenses made to purchase and rebuild the Lafayette Library.

WORKPLAN

- Construct Lafayette Library & Learning Center

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Community Development Director	20%
	Engineering Services Manager	25%
	Administrative Assistant - Library	100%
	Construction Inspector	100%
	Senior Engineer	90%
	Total Full Time Equivalent	3.35

ACCOUNT DESCRIPTIONS

745	Printing of plans, exhibits and handouts	\$6,000
841	Allocated cost of office space rental	\$21,442
	Pro-rata share of City computer equipment	13,432
841.1	Lease of field office	15,000
	Field office utilities	2,000
		\$51,874
853	Signs and event materials	\$5,000
861	Services for promotions and events	\$5,000
	Donor recognition	50,000
	Public Art consultant	75,000
		\$130,000
906	See attached for detailed costs / revenue by year	\$31,990,600

FINANCIAL SUMMARY

Estimated Fund Balance 7/1/05	\$15,388,601
Expenditures	(32,558,073)
Revenue	20,433,500
Transfers	0
Estimated Ending Fund Balance	\$3,264,028

**CITY OF LAFAYETTE
2007-2008 FINAL BUDGET
LIBRARY CONSTRUCTION BUDGET**

08-Jan-08

	<i>Actual 2002-2003</i>	<i>Actual 2003-2004</i>	<i>Actual 2004-2005</i>	<i>Actual 2005-2006</i>	<i>Actual 2006-2007</i>	<i>Estimated 2007-2008</i>	<i>Estimated 2008-2009</i>	<i>Estimated 2009-2010</i>	<i>Estimated Total</i>
USES									
Building Demo/Construction			3,180	1,281,143	1,128,834	17,556,030	11,246,800		31,215,987
Land Acquisition	800	687,961	5,761	1,379,242	1,400				2,075,164
Site Development					550,079	3,676,821			4,226,900
Consultant Costs	174,854	409,997	668,012	7,846	547,589				1,808,298
Fixtures & Furnishings						614,700	1,000,000		1,614,700
Administrative Costs & Fees	59	12,928	9,521	47,567	45,876	192,233	63,000		371,184
Public Art				40,543	0	359,457	100,000		500,000
Library Materials							250,000		250,000
Total	175,713	1,110,886	686,474	2,756,341	2,273,778	22,399,241	12,659,800		42,062,233
Office/Personnel Overhead	2,876	49,718	88,263	250,174	335,847	333,000	207,000		1,266,878
Total Project Capital Costs	178,589	1,160,604	774,737	3,006,515	2,609,625	22,732,241	12,866,800		43,329,111
Project Financing	5,435	36,739	106,557	483,493	121,734	100,000	100,000	100,000	
SOURCES									
Redevelopment Bonds				9,997,846			11,300,000		21,297,846
Redevelopment Agency	178,589	1,160,604	774,737	3,006,515				(3,942,018)	999,838
State Grant			1,020,640	722,570	1,415,000	7,000,000	534,240	1,188,050	11,880,500
Donations						9,008,500			9,008,500
Utility Rebate							112,000		112,000
Total	178,589	1,160,604	1,795,377	13,726,931	1,415,000	16,008,500	11,834,240		43,298,684

*paid by Redevelopment Agency